

March 6, 2003

Re: URGENT AND TIME SENSITIVE – Deadline March 28, 2003

Each year, as required under the Hawaii Revised Statutes, SHPDA distributes the attached survey to health care facilities and other providers to be completed. The data is critical for the completion of the State's Annual Utilization Report of Health Facilities and Services for Hawaii.

We are asking for data for Calendar Year 2002. For your convenience, the cover sheet provides simple instructions on the pages to complete.

Thank you for your prompt attention to this matter. Please remember that the deadline is March 28, 2003. If you need assistance, please contact Kenneth Yoshida, research statistician, at 587-0852 or e-mail: kenneth@shpda.org.

With best regards,

MARILYN A. MATSUNAGA
Administrator

Enclosures

surveyletter.doc